**Class Policy and Guidelines**

Welcome to Biology and the 2019-2020 school year! I am looking forward to a fun year full of learning. In this class we will study the processes of cells, genetics, ecology, evolution and more. Also, we will engage in the practices of science: observing, hypothesizing, experimenting, and critically thinking about the natural world.

Subject: Biology

Teacher: Mr. Gingold

Text: Biology: Dynamics of Life

**Recommended Materials**: Notebook (at least 100 pages), 3-ring binder, lined binder paper pencil, colored pencils, highlighter, whiteboard marker, easy access to internet. Student should have these materials each day in class to be successful. Textbooks will be checked out in August/September for students to have until June. Textbook should be left at home unless otherwise instructed. \*\*\*If a student cannot afford to purchase the recommended materials, the student should contact the teacher and materials will be provided.

Communication: Clovis East High School 327-4000

 Teacher’s email jacobgingold@clovisusd.k12.ca.us

Clovis East Website <http://rec.cusd.com>

Class Website [**mrgingoldbiology.weebly.com**](https://mrgingoldbiology.weebly.com/)

Remind Class Code @mrgbio19

1. **Course Content and Standards**

Course curriculum will follow the NGSS standards for biology. These standards make up the core of the curriculum in class and students will be expected to master each standard to pass the class. Standards overview can be reviewed by visiting the CDE website and Biology Blueprint at <http://www.cde.ca.gov/ta/tg/sr/documents/biology1105.doc>. This class is a high school requirement and failure would result in summer school or repeating the course the following year.

Semester 1 Topics: Scientific method, the science of life, organic chemistry and compounds, cell physiology, cellular transport, homeostasis, photosynthesis, cellular respiration, and mitosis.

Semester 2 Topics: Meiosis, Mendelian genetics, DNA, RNA and protein synthesis, evolution, and ecology.

1. **Grades**

A 100%-90%, B 89.9%-80%, C 79.9%-70%, D 69.9%-60%, F 59.9 % and below. Students must pass Biology with a D or better to graduate, however, a C or higher is needed to be eligible to enter a 4-year college out of high school.

 Grade Breakdown:

 60% Final, tests, quizzes

 40% Notebook, homework, labs

1. **Assessments**

Assessments will be given on a regular basis in class. If a student misses a quiz or test he/she will be given **ONE WEEK** to make it up. Some units will include a summative task instead of a test. A summative final exam will be given at the end of each semester. Assessments will make up at least 60% of the semester grade. Students will be permitted one week to make assessment corrections (not final exams) for half credit back on missed test questions. Electronic devices are not permitted during assessments. All students will put their electronic devices in a secure holder during all assessments.

1. **Homework**

The majority of homework will be in class assignments not finished during the class period. Other homework will be given to reinforce, or introduce, key concepts covered in the classroom. It is imperative that if official homework is not assigned, that students spend 10 - 20 minutes reviewing the notes and notebook assignments each evening.

1. **Binders/Lab Work**

Most work for this class will be kept in a binder. Binders will be checked on a regular basis using a stamp sheet. In order for a student to earn full credit for his/her binder the student must have assignments organized with all assignments completed on time. Also, the table of contents must be updated. Students will receive stamps for binder assignments complete and in the correct order.

Labs will be completed on a regular basis in class. There will be a writing/report component to each lab completed in class. Students who are absent the day of a lab must make up the lab outside of normal class time.

1. **Absence/Make up work/Late Work**

Late work for current units of instruction will be accepted for up to 75% credit one week past the assignment’s due date and up to 50% credit until the day of the unit assessment. No late work for the unit will be accepted past the unit assessment date.

No make-up work will be given to students who have unexcused absences. Students with excused absences will have **1 week** from the absence to make up missed assignments and assessments. It is the student’s responsibility to schedule a make-up time for an exam, and it is the student’s responsibility to pick up his/her missed work and to hand it in on time. When a student returns to class from an excused absence it is best to pick up missed work immediately. No exceptions to this policy will be made.

1. **Tardies**

The school tardy policy will be strictly enforced. If your entire body is not inside the classroom when the bell finishes ringing, you are tardy. First tardy- warning; Second tardy- parent contact; Third tardy- lunch detention; Fourth tardy- double lunch detention. Fifth tardy- after school detention. Sixth tardy- referral to SRC.

1. **Support**

I will be available at lunch and after school most days or via email for review, questions and assistance. Please contact the CEHS Counseling Center for information on after school intervention and support labs.

1. **Behavioral Expectations**

Students are expected to know and adhere to all school and district policies and behavior standards outlined in the Student and Parent Information Handbook of CUSD and CEHS.

1. **Plagiarism**

Do not cheat or copy. Do not use or borrow other people’s ideas. Students are expected to do their own work at ALL times. Do not lend your work to another student to use. Any student who is caught cheating or plagiarizing will be given a zero on the assignment or test and will be referred to the SRC for disciplinary action.

1. **Note to parents**

You can do many things to make sure your student is successful in class. The step from 8th Grade Science to high school is for some a significant transition. Many students find the change in rigor a challenge that will prepare them for the highest level of coursework at Clovis East.

Please check your student’s binder on a regular basis. If the assignments are in number order, and they look complete, your student is on track to earning a good grade. If there is no official assignment for the evening (homework), your student should be taking 10-20 minutes to review their notebook. This helps to keep concepts fresh in a student’s mind, and they will be ready to move on to new concepts at the next class meeting.

Contact me anytime to check on your student’s progress. Last but not least, visit the CEHS Main Office to sign up for Zangle Parent Connect. You can check your student’s grades and attendance in real time, 24 hours a day, via the internet.

**The Clovis Unified School District does not discriminate on the basis of race, color, disability, or national origin in admission or access to and treatment of employment in its programs and activities as required by Title VI, Title IX, and Section 504.  Complaints:  Contact Dr. Barry Jager, Human Resources, (559) 327-9308.**

**Favor de llamar a la oficina para assistencia in espanol.**

**Thov tiv tauj peb lub hoob kas yog xav tau kev pad nrog lus Hmoob.**

**ਕਲੋਵਸ ਯੂਨੀਫਾਈਡ ਸਕੂਲ ਡਿਸਟ੍ਰਿਕਟ ਜਾਤ, ਰੰਗ, ਅਪੰਗਤਾ ਜਾਂ ਰਾਸ਼ਟਰੀ ਮੂਲ ਦੇ ਆਧਾਰ ਤੇ ਵਿਤਕਰਾ ਨਹੀਂ ਕਰਦਾਟਾਈਟਲ 6 ਦੇ ਲੋੜ ਅਨੁਸਾਰ ਆਪਣੇ ਪ੍ਰੋਗਰਾਮਾਂ ਅਤੇ ਗਤੀਵਿਧੀਆਂ ਵਿੱਚ ਭਰਤੀ ਜਾਂ ਪਹੁੰਚ ਅਤੇ ਉਨ੍ਹਾਂ ਦੇ ਇਲਾਜ ਵਿੱਚਟਾਈਟਲ IX ਅਤੇ ਸੈਕਸ਼ਨ 504. ਸ਼ਿਕਾਇਤਾਂ: ਸ਼੍ਰੀ ਬੈਰੀ ਜਾਗਰ, ਹਿਊਮਨ ਰਿਸੋਰਸ, (559) 327-9308 ਨਾਲ ਸੰਪਰਕ ਕਰੋ**

**Mr. Gingold’s Student Expectations:**

**A. Give your best effort.**

 1. Keep up with your studies; study for a few minutes every day.

2. Write your name, date and period on every assignment.

3. Keep everything done in class in your science binder. Bring this binder with you every day to class.

4. Do high quality work of which you can be proud. Think about your work; type it or write it neatly and legibly. Unless otherwise instructed, always write in complete sentences.

5. Check on your progress on the grade printouts-even teachers can make mistakes.

**B. Be prepared to learn**

1. Be in class every day and be on time.

2. Turn in work on time. Turn in all work- even if it is late. Late work will receive partial credit.

3. Unless otherwise stated, all work is due at the beginning of the period.

**C. Respect the rights of students to learn and the teacher to teach.**

1. Be appropriately on task during class.

2. Be respectful in class and when working in groups. Cursing, teasing and bullying in any form is not acceptable.

3. The teacher excuses you, NOT THE BELL!

4. No cell phones, iPods, cameras or other electronic devices unless instructed by teacher.

**D. Respect the property of others and demonstrate pride in the appearance of school buildings, equipment, and grounds.**

**Student Laboratory Safety Contract**

**Purpose:** Science includes a lot of hands-on labs. In this class you will be doing many laboratory activities that require the use of expensive equipment and chemicals. Safety in the science classroom is always the #1 priority for students, teachers and parents. To ensure a safe science classroom, a list of rules has been developed and provided to you in this student safety contract. **These rules must be followed at all times**. Both you and your parent/guardian must sign these rules before you can participate in the laboratory. Failure to follow the laboratory safety rules may result in students being removed from the laboratory, detention, and/or a failing grade on the lab.

**General Laboratory Rules:**

1. Follow all written and verbal instructions completely. If you do not understand a direction or part of a procedure, ask the teacher before proceeding.

2. When first entering a science room **do not** touch any equipment, chemicals, or other materials until you are instructed to do so.

3. **Do not** eat food, drink beverages, or chew gum during a lab.

4. Never fool around in the laboratory. Horseplay, practical jokes, and pranks are dangerous and not allowed.

5. Laboratory work spaces should be kept clean and tidy at all times.

6. Keep aisles clear of chairs, stools, and backpacks.

7. Be familiar with the locations and operating procedures of all safety equipment.

8. Notify the teacher immediately of any unsafe conditions you observe.

9. Dispose of all chemical waste properly. The teacher will always explain how to safely dispose of laboratory waste. **THE SINK IS NOT A TRASHCAN!**

10. Keep hands away from face, eyes, mouth and body while using chemicals or preserved specimens. Wash your hands with soap and water after performing all experiments.

11. Experiments should be personally monitored at all times. Do not wander around the room, distract other students, or interfere with the laboratory experiments of others.

12. When using knives or sharp objects, always carry with tips and points pointing down and away from you. Always cut away from your body. Never try to catch falling sharp objects. Grasp sharp objects only by the handles.

13. Anytime chemicals, heat or glassware are used, students will wear safety goggles.

14. Dress properly during a laboratory activity. Long hair, dangling jewelry, and loose or baggy clothing are a hazard in the laboratory. Long hair must be tied back and dangling jewelry and loose or baggy clothing must be secured. **Open-toed shoes/sandals are not allowed during labs.**

15. Report any accident or injury to the teacher immediately, no matter how trivial it may appear.

16. If you or your lab partner is seriously hurt, immediately yell to get the teacher’s attention.

17. All chemicals in the laboratory are to be considered dangerous. Do not touch, taste, or smell any chemicals unless told to do so by the teacher.

18. Check the label on chemical bottles twice before removing any of its contents. Take only what you need.

19. Never remove chemicals or other materials from the laboratory area.

20. Never handle broken glass with your bare hand. Immediately tell your teacher and they will clean up any broken glass. Never use chipped, cracked or dirty glassware.

21. Do not immerse hot glassware in cold water because it will cause the glass to crack or shatter. Never point the end of a test tube at yourself or anyone else. Never look into a container that is being heated.

***Mr. Gingold***

***Biology Syllabus and Laboratory Safety Contract Signatures:***

*Student and Parent: Sign and date the area below to verify that you have read and reviewed the classroom policies and guidelines and laboratory safety contract. Your student will earn a grade for turning in this assignment on time, and complete with correct signatures.*

Thank you,

Mr. Gingold

We have read, discussed, understand and agree to follow the rules, responsibilities, expectations, consequences for breaking rules, and grading policy of Mr. Gingold’s classroom.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name - print

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature Date

**Student Safety Agreement:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (student’s name printed) have read and agree to follow all of the laboratory safety rules set forth in the Safety Contract. I realize that I must obey these rules to ensure my own safety, that of my fellow students, and my teacher. I will cooperate to the fullest extent with my teacher and fellow students to maintain a safe laboratory environment. I will also closely follow the oral and written instructions provided by the teacher. I am aware that any violation of this safety contract that results in unsafe conduct in the laboratory or misbehavior on my part, may result in my being removed from the laboratory, detention, and/or receiving a failing grade on the lab.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

 Student Signature Date Parent/Guardian Signature Date